

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE LIBRARY COMMISSION**

1. CALL TO ORDER

The Torrance Library Commission convened in a regular session at 7:02 p.m. on Monday, October 10, 2011 at the Katy Geissert Civic Center Library.

2. ROLL CALL

Present: Commissioners Perkins*, Sargent,
Wasserman, Wengrow, and Chairperson Stapleton.

Absent: Commissioners Ravine and Ross.

Also Present: City Librarian Theyer and Principal Librarian Wierzbicki.

MOTION: Commissioner Wasserman moved to grant Commissioner Ravine an excused absence for the October 10, 2011 Library Commission meeting. Commissioner Sargent seconded the motion; a voice vote reflected unanimous approval.

It was noted that Commissioner Ross was previously granted an excused absence for this meeting.

*Commissioner Perkins arrived at 7:07 p.m.

3. FLAG SALUTE

Torrance Youth Council member Tiffany Tran led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Wengrow moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Sargent seconded the motion; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. LIBRARY COMMISSION MEETING OF SEPTEMBER 12, 2011

Chairperson Stapleton offered the following correction to the September 12 minutes: Page 4, paragraph 2, should read as "Commissioners Ross, Wengrow, Perkins, and Sargent briefly discussed the August 24, 2011 Ethics Training."

MOTION: Commissioner Sargent moved for the approval of the September 12, 2011 Library Commission meeting minutes as amended. Commissioner Wengrow seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Ravine and Ross).

6. NEW BUSINESS

6A. FRIENDS OF THE TORRANCE LIBRARY UPDATE

City Librarian Theyer announced the Friends Fall Hardback Sale on October 21-22, 2011 at Katy Geissert Civic Center Library.

6B. TORRANCE YOUTH COUNCIL

The Commission welcomed Youth Council members Diana Im from CAMS and Tiffany Tran from North High School. Diana discussed plans for the December 11, 2011 Boutique at Wilson Park and Talent Show at the Bartlett Senior Center in January 2012. Tiffany stated that committee chairpersons have been selected and shared information about the Beat the Odds Scholarship program.

6C. REVIEW ADULT SERVICES COLLECTION DEVELOPMENT POLICY

City Librarian Theyer presented the revised Adult Services Collection Development Policy last developed in 2002 and requested that Commissioners review it and provide feedback. She stated that the Policy covers materials for adults in all formats—print, audio, video, and electronic. She noted that some sections, in particular Section 9: Electronic Resources, have been completely rewritten.

Responding to Commissioner Wasserman's inquiry, City Librarian Theyer stated that the list of criteria for selection of library materials is not in any particular order.

Commissioner Wasserman offered minor formatting revisions in Sections 3, 4, 8 and Section 9 and Chairperson Stapleton pointed out two typographical errors.

It was decided to add "Reviewed by Torrance Library Commission" to the Policy.

7. OLD BUSINESS

7A. JOINT MEETING WITH CITY COUNCIL

Commissioners reviewed the agenda for the joint meeting of the Library Commission and City Council on October 25, 2011. Seating arrangement, menu, order of events, and role of each Commissioner and staff were briefly discussed. City Librarian Theyer offered to provide talking points and audio/visual equipment to Commissioners who need them.

7B. COMMISSION OUTREACH REPORTS

Commissioner Perkins stated that she attended a League of Women Voters fundraising dinner on October 9, 2011.

Commissioner Sargent stated that she attended the September 27, 2011 City Council meeting when the Commission Annual Report was presented and accepted.

7C. CITICABLE UPDATE

Chairperson Stapleton relayed Commissioner Ravine's comments that he has been in contact with Hope Witkowsky to set up a meeting regarding promotion of the Library on CitiCABLE.

City Librarian Theyer stated that Hope Witkowsky is developing a "Senior Scenes" segment on volunteerism in the City and that she is focusing on timeless segments that can be showed over and over.

7D. CLA CONFERENCE UPDATE

City Librarian Theyer noted that four Commissioners are registered for the California Library Association Conference in Pasadena on November 11-13, 2011. She stated that there are only Institutes offered on November 11, and Commissioner Sargent and Chairperson Stapleton expressed interest in attending the full day for Trustees on November 11, including the "Getting to Win" Advocacy Institute. City Librarian Theyer offered to register them for the Institute if there was still space available.

8. COMMISSION LIAISON REPORTS

8A. TORRANCE PUBLIC LIBRARY FOUNDATION

Commissioner Perkins reported that the September 13, 2011 Foundation meeting focused on plans in April 2012 for the Centennial celebration that include the reading of "Unbroken," a video on Louis Zamperini, a VIP reception with Mr. Zamperini at the Toyota Museum, book club, and bus tour.

8B. SOUTHERN CALIFORNIA LIBRARY COOPERATIVE (SCLC)

No report.

8C. EDUCATION AND SCHOOL RELATIONS

Commissioner Sargent reported that she has been working with Torrance Unified School District and PTA to publicize a Miracle of Living lecture "Raising Healthy Kids" on October 19, 2011.

9. MONTHLY DIVISION REPORT

City Librarian Theyer noted that the Monthly Division Report for September 2011 was included in agenda packets. She provided information about three new laws relating to public libraries that passed this term: privatization outsourcing law, privacy of e-books, and electronics records.

A brief discussion centered on outsourcing libraries to private companies such as Library Systems and Services Inc.

In response to Commissioner Sargent's inquiry, she advised that Walteria Library is the next branch to receive ADA upgrades. She added that upgrades will include both public restrooms, front entry, emergency exit, parking, and path to the entry. She noted that North Torrance Library will re-open in December 2011.

10. ORAL COMMUNICATIONS

10A. Commissioner Sargent stated that she enjoyed the Wayback Wednesday film "Mildred Pierce" and the San Francisco opera film of "Tosca."

10B. Commissioner Sargent stated that Riviera Garden Club is helping to decorate for the Power of Art 2011 on October 14-23, 2011 at the AES Power Plant in Redondo Beach.

10C. Commissioner Perkins and Wengrow shared an article regarding outsourcing libraries to private companies.

10D. Commissioner Perkins distributed a copy of the Southwood Homeowners Association newsletter.

10E. Commissioner Wasserman stated that he attended a training on the Domestic Violence Project for Los Angeles Superior Court and that he plans to volunteer his services.

10F. Chairperson Stapleton distributed a September 25, 2011 article "The Little Library That Could" from parade.com.

10G. Chairperson Stapleton announced that her grandson is due in February 2012.

11. ITEMS FOR NEXT LIBRARY COMMISSION MEETING

Items for the November 14, 2011 Library Commission meeting agenda were listed and include: Friends, Foundation, Youth Council, SCLC, Education and School Relations, outreach reports, CitiCABLE update, joint meeting with City Council debriefing, CLA Conference, and consideration to go dark in December 2011.

12. ADJOURNMENT

MOTION: At 8:18 p.m., Commissioner Sargent moved to adjourn the meeting to Tuesday, October 25, 2011 at Katy Geissert Civic Center Library, 3301 Torrance Boulevard, at 5:30 p.m. Commissioner Perkins seconded the motion and, hearing no objection, Chairperson Stapleton so ordered.

Approved as Amended November 14, 2011 s/ Sue Herbers, City Clerk
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